



# Administrative Services

Dawn E. Huston, Director / Deputy County Administrator

**Human Resources**  
Ellen Wandell

**Records Center**  
Chris Shaw

**Insurance/Risk**  
Cindi Herring

Date: December 8, 2021  
To: All Directors and Supervisors  
From: Linda Dodds, HR Recruiter/Technician  
Subject: 2022 Orientation Schedule

The below listed dates reflect the new employee orientation schedule for 2022. Please feel free to contact Linda Dodds at 740-833-2123 or [ldodds@co.delaware.oh.us](mailto:ldodds@co.delaware.oh.us) with any questions.

## **2022 Orientation**

Wednesday, January 12<sup>th</sup> & 26<sup>th</sup>

Wednesday, February 9<sup>th</sup> & 23<sup>rd</sup>

Wednesday, March 9<sup>th</sup> & 23<sup>th</sup>

Wednesday, April 6<sup>th</sup> & 20<sup>th</sup>

Wednesday, May 4<sup>th</sup> & 18<sup>th</sup>

Wednesday, June 1<sup>st</sup>, 15<sup>th</sup> & 29<sup>th</sup>

Wednesday, July 13<sup>th</sup> & 27<sup>th</sup>

Wednesday, August 10<sup>th</sup> & 24<sup>th</sup>

Wednesday, September 7<sup>th</sup> & 21<sup>st</sup>

Wednesday, October 5<sup>th</sup> & 19<sup>th</sup>

Wednesday, November 2<sup>nd</sup>, 16<sup>th</sup> & 30<sup>th</sup>

Wednesday, December 14<sup>th</sup> & 28<sup>th</sup>

To sign up your new employee please use the link provided <https://humanresources.co.delaware.oh.us/orientation-signup/>. This link can also be found on the Human Resources forms page under Supervisors Forms on the Delaware County website.

*Human Resources/Insurance/Risk*  
10 Court Street, 2<sup>nd</sup> Floor  
Delaware, Ohio 43015  
(740) 833-2120/(740) 548-7313  
Fax: (740) 833-2119

*Records Center*  
2079 US 23 N. – Suite 5  
Delaware, Ohio 43015  
(740) 833-2140/(740) 548-7313  
Fax: (740) 833-2139